

Employment Opportunities!!

BANNER PERSONNEL is recruiting for positions at the Lake County Job Center in Office Support and Sales- temp to perm and direct-hire basis.

IMMEDIATE POSITIONS AVAILABLE:

POSITION	REQUIREMENTS	LOCATION	\$\$
Assembly/Warehouse Associates	Company makes kitchen appliances. You MUST be reliable and be able to stand on your feet for 10hrs and work in fast paced environment; requires bending and lifting 50 pounds	Mundelein	\$11- \$12hr temp to hire
Collections	HS Grad or GED; minimum 2 years of recent call center, collections or customer service experience; ability to work in team call center environment; solid written, verbal and communication skills; medical, dental, vision, 401k package must pass stringent background requirements	Buffalo Grove	\$15-\$16 hr direct hire
Administrative and Reception roles	Entry level to executive level-must have experience in Microsoft Office Suite	North Chicago and Waukegan areas	Commensurate w/exp-\$10-11 hr
Legal Assistant-part time 20-25 hours a week	Must have legal experience and be able to multi-task; MUST have Dictaphone and Excel Experience	Waukegan	\$14-\$15hour

If you or someone you know is interested/qualified for any of the immediate job opportunities listed above:

Wednesday October 11,2017-10am-1pm

Lake County Job Center

1 North Genesee St,1st Level-Waukegan, IL

[**mcurry@bannerpersonnel.com**](mailto:mcurry@bannerpersonnel.com)

1580 S Milwaukee Ave-Suite 409

Libertyville, IL 847 247 2200

Specializing in:Temp, Temp-Perm & Perm

*Accounting

*Data Entry Clerk

*General Clerk

*Administrative Assistant

*Sales (inside/outside)

*Customer Service

*Executive Assistant

*Light Industrial

*Receptionist

*Secretarial